

Утверждаю:
Директор АНО ДПО «Учебный центр «СТЕК»
С.С. Суханов

Программа спецкурса «*Financial English 1*»

(100 академических часов)

Introduction to Accounting, Financial Statements

- Тема 1: Accounting principles
- Тема 2: Off-balance-sheet financing. Debt and Leases
- Тема 3: Sales and costs. Profit and profitability
- Тема 4: Statement of financial position
- Тема 5: Financial ratios

Tax Accounting, Auditing

- Тема 6: Types of taxes
- Тема 7: Property, plant and equipment
- Тема 8: Capital and operational expenditure
- Тема 9: Assets and their valuation
- Тема 10: Internal and external audit

Management Accounting, Investment

- Тема 11: Financial and management accounting
- Тема 12: Performance management
- Тема 13: Working capital
- Тема 14: Budgeting
- Тема 15: Sources of finance. Investment

Grammar:

- Present Simple and Present Continuous
- Present Perfect and Past Simple
- Modals – can, must, have to, should, may
- Passive voice
- Reported Speech
- Adjectives and adverbs
- Infinitive and gerund
- Countable and uncountable nouns
- Conditionals
- Comparisons
- Conjunctions and prepositions
- Articles and nouns
- Complex object

Business communication: internal and external communication on job-related topics (accounting, audit etc), participating in pair and group discussions, making presentations, interview, writing essays and emails.

Предварительная подготовка:

уровень владения английским языком – Pre-Intermediate /Intermediate.